



2023 School Fee Schedule & Policy

Upon enrolment, parents/guardians enter an agreement with Milkwood Steiner School Association to pay school fees in exchange for delivering education. This agreement is represented in a statement signed by the parent/guardian on the enrolment form. Invoices and statements will be sent to your nominated email address. Fees are invoiced for the entire year before Term 1.

If annual fees are paid in full before Week 4 Term 1, a 5% discount applies or - options for a Direct Debit / Credit Card Payment Plans are available.

MILKWOOD FEES	RESOURCES	TUITION	TOTAL (per Term)	TOTAL (Annual)
Enrolment Application Fee				\$110.00
Voluntary Annual Capital Tax Deductable Donation (per family, invoiced once per year)				\$600.00
Enrolment Acceptance fee (Deposit towards Fees on commencement)				\$400.00
Bush Apple Kindergarten (4-5yo)	\$145.00	\$720.00	\$865.00	\$3,460.00
Water Lily Kindergarten (5-6yo)	\$239.00	\$1035.00	\$1,274.00	\$5,096.00
Class 1	\$279.00	\$1035.00	\$1,314.00	\$5,256.00
Class 2	\$279.00	\$1035.00	\$1,314.00	\$5,256.00
Class 3	\$634.00	\$1035.00	\$1,669.00	\$6,676.00
Class 4	\$634.00	\$1035.00	\$1,669.00	\$6,676.00
Class 5	\$634.00	\$1035.00	\$1,669.00	\$6,676.00
Class 6	\$634.00	\$1035.00	\$1,669.00	\$6,676.00
Class 7	\$634.00	\$1035.00	\$1,669.00	\$6,676.00

Payment Options

Direct Deposit - Account Name: Milkwood Steiner School Association; **BSB:** 035 311; **ACC:** 176 329; **REF:** Invoice number

Cash - Pay in person

EFTPOS – 1% fee may occur

Important:

- Fee Payment Agreement plans must commence by Week 1, Term 1 and subsequent schedule of payments adhered to.

Milkwood Steiner School Association

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Fee Payment Agreement

At Milkwood Steiner School the contribution of fees by parents and caregivers is essential to the School's ability to provide and resource its educational program. Fees can be paid in full or in instalments. Please refer to the Fee Payment Agreement for details.

School Fee Explanations

Application Fee: A non-refundable application fee of \$110 that confirms your application to enrol your child and indicates your desire to meet with the class teacher to discuss the enrolment of your child at Milkwood.

Enrolment Acceptance Fee: On receipt of the enrolment acceptance letter securing your child's place in the school the non-refundable (or only to school fees) \$400 is payable. This amount is then deducted from the annual school fees invoice on commencement.

Tuition: Operational school expenses.

Resources Fee: Includes all writing & art materials, swimming lessons, excursions, camps & music tuition. No additional texts or books are required. Instrument hire or instrument purchase (from Class 3) is additional.

Voluntary Annual Capital Donation: A voluntary annual tax-deductible donation used for buildings and infrastructure. This appears on your annual invoice and applies once per family. This can be removed from your invoice on request.

Withdrawal Fee: One School Term's written notice to The School is needed if a parent decides to withdraw their child's enrolment. I.e. Notification must be received by the end of Term 3 for a withdrawal at the end of Term 4. Should the parent not provide 1 Term's notice, fees will be charged in lieu of notice.

Morning Tea supplied: Bush Apple and Waterlily Kindergarten classes only.

Uniforms: Milkwood T-shirts and Hats are available from the office.

Extended Absences: If a student is to be away from school for extended periods and the parents wish to ensure there is a place held for the student in their class, then full tuition fees are applicable. In cases of financial hardship parents may apply for fee relief according to the below instructions.

Repair Fee: Damage to school property (including books and desks) due to lack of care or respect will be invoiced at repair or replacement value.

Debt Collection: If school fees are not paid within the agreed time as per payment plan, debt collection will ensue. Any legal or collection costs incurred for overdue accounts will be added to the account.

Discounts and Fee Relief

Sibling Discount: Families with more than one child attending the school will receive a 20% reduction in tuition fees for the second child and 50% reduction in tuition fees for the third and subsequent children. Sibling discounts do not apply to Bush Apple Kindergarten fees as these are already heavily subsidised by the school.

Staff Discount: Permanent Staff will receive the following discount for their children attending Milkwood from Waterlily class onwards - 1st child 20% reduction in tuition fees and 2nd Child 50% reduction in tuition fees. Staff are not eligible for the standard sibling discount on top of this.

Annual payment by week 4 Term 1: 5% Discount applicable.

Fee Relief: Fee relief is determined on an individual basis when unforeseen and unavoidable circumstances present a difficulty to meet the payment agreement. The Parents/guardians must apply in writing to the Principal clearly stating:

1. The amount of fee relief required;
2. The invoice for which fee relief relates and;
3. The reason for the request, and
4. On request may need to provide additional documentation to substantiate their claim.

The Principal will take into consideration:

1. The duration the family has been enrolled at the School;
2. The contribution the family has made to the growth of Milkwood;
3. If fee relief has been granted previously to the family; and
4. Whether independent advice is required to ascertain if the circumstances could have been avoided.